

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, AUGUST 22, 2022
NOON

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. President Kristal Koberg Schaefer called to order the August 22, 2022, meeting of the Scott County Library Board of Trustees at noon at the Eldridge branch.

Board of Trustees present: Kristal Koberg Schaefer, Kevin Cahill, Kim Hildebrand, Dan True, Linda Tuftee, Chuck Brockmann, Angie Ehlers (via zoom), and Director Tricia Kane.

Approval of Agenda: The agenda was reviewed and approved by Linda Tuftee; seconded by Kevin Cahill. Motion carried.

Approval of the Minutes: Kevin Cahill moved to approve the minutes; seconded by Dan True. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 7/15/22 – 8/12/22 was reviewed and discussed. Kim Hildebrand moved to approve the bills and receipts; seconded by Linda Tuftee. Motion carried.

Review of the Circulation and Budget: July looks great compared to the past two years. Patron count is coming back stronger than ever and program attendance has dramatically increased. Budget – donations are incredibly high which will allow for the new flooring at the Princeton branch. All bills must be paid by Sept. 1st to be recorded in this past fiscal year. We will have a surplus so there was discussion about the possibility of earmarking more money for the bookmobile fund.

Public Comment: This is a new item that will be added to each meeting agenda. Audience members will have a maximum of three minutes to voice his/her opinion.

Correspondence: The Durant branch was given a 5-star google review.

Board Education:

- Chuck Brockmann, rural Long Grove, is our new board member. We had a board orientation in which Tricia went over the Scott County Library System background, and board member job descriptions.
- Materials Selection Policy – the role of the library is to have a collection that is diverse and welcoming. We do have a policy on how we go about selecting selections for the library. It was the general consensus to trust library employees to make the best choices of selections for the Scott County Library System.

Director's Report:

- Cathy and Katie attended the National Night Out event in Riverdale which was a positive experience. In the future, we will have the opportunity to include info in their newsletter.
- Summer reading program has wrapped up.

- Employees will be conducting a community survey to help provide data on how people are using the library, why they aren't, and what's important to them in a library.
- Board members have requested visiting the branches. Tricia will send out a survey with some dates to see what works for board members.

Old Business: Library Director's Evaluation – board members discussed increasing Tricia's vacation from the current three weeks to four weeks. This will be voted on at the next meeting.

New Business:

- Increasing annual contribution to bookmobile fund – Linda Tuftee moved to increase the annual contribution to the bookmobile fund from \$2,000 to \$4,000; seconded by Kevin Cahill. Motion carried.
- Bylaws Revision – there are minor revisions. Will be on next month's agenda to be voted on.

Our next meeting will be Monday, September 26, 2022 at noon, in person at the Scott County Library Eldridge branch.

Dan True moved to adjourn the meeting; seconded by Kevin Cahill. Motion carried.

Respectfully Submitted,
Angie Ehlers